



Government of the Republic of Trinidad and Tobago
Ministry of Public Administration and Artificial Intelligence

INVITATION TO PREQUALIFY FOR THE SUPPLY AND DELIVERY OF LAPTOPS, CASES AND HEADSETS

Loan No. CF A012694 - Project to
Strengthen Digital Infrastructure in Trinidad
& Tobago Through the Establishment of
A Tier 4 Data Centre

Country: Trinidad & Tobago,

Closing Date: January 21, 2026

The Government of the Republic of Trinidad and Tobago has received financing from the Corporacion Andina de Fomento (CAF), (the Bank) for the Project entitled "Strengthening Digital Infrastructure in Trinidad and Tobago through the Establishment of a Tier 4 DataCentre" and it intends to apply part of the proceeds of this financing to payments under the Contract for The Supply and Delivery of Laptops, Cases and Headsets.

The Ministry of Public Administration and Artificial Intelligence (MPAAI) now invites interested Suppliers to register and prequalify for The Supply and Delivery of Laptops, Cases and Headsets.

A. OPR Registration and Pre-Qualification

In accordance with the Act, Bidders interested in conducting business with the Ministry of Public Administration must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found at: <https://oprtd.org/procurement-depository/>

Pre-Qualification Requirement

Bidders who may be interested in submitting a Bid for the Supply and Delivery of Laptops, Cases and Headsets should **note that although they may have previously prequalified, it is mandatory that they update their documents in accordance with the details provided in the Instructions to Prequalify.**

B. The detailed instructions for Registration and Prequalification in English are available from **December 9, 2025** and can be accessed online via <https://eboxtenders.com/mpa>

The steps for accessing the EBox Portal are stated at item D. below.

C. Acknowledgement of Invitation

Please confirm your intention to participate mpatenders@gov.tt within two (2) days of accessing this invitation.

D. Submission of Applications

Suppliers interested in conducting business with the MPAAI must upload their documents on the Procurement Depository of the Office of Procure-

ment Regulation at: <https://oprtd.org/procurement-depository/>. Additionally, Suppliers must also upload the documents on the **MPAAI's Ebox Tender Portal** as addressed at item **B** above.

The closing date for receipt of Registration and Prequalification Application is **January 7, 2026**

To upload the Prequalifications documents, Suppliers must be registered on EboxTenders by following these steps:

1. Click **Create an Account**
2. Enter the requested information
3. Click **Submit**

Register your account in the following Family - **43211500**

Upon successful registration, proponents will receive an email verifying their access to participate in the tender. If the verification email is not received, please check Spam/Junk folders for an email from info@eboxtenders.com.



For technical support with registration: **Contact the Ebox-Tenders Helpdesk at (868) 222-2534.** For clarification, questions must be submitted to mpatenders@gov.tt

E. Selection Method

Only Bidders who have met or exceeded the Prequalification criteria shall be qualified and eligible to submit a bid for the supply and **delivery of laptops, cases and headsets as stated in the Bid Package.** MPAAI intends to award a contract to one successful Bidder.

Prospective Suppliers are advised that the Invitation to Prequalify Notice will be published on the MPAAI's website at <https://mpaai.gov.tt> and the Ministry of Education website at <https://www.moe.gov.tt> and <https://procurett.oprtd.org> and www.caf.com and all MPAAI social media platforms.

F. The Ministry of Public Administration & Artificial Intelligence reserves the right to accept or reject any submission without defraying any cost incurred by the applicant in the preparation and submission of this EOI. The Ministry reserves the right to cancel or withdraw and or amend this notice and any associated notices entirely or in part, without defraying any of the cost incurred by the proponent.

G. Late applications will not be considered under any circumstances