



Government of the Republic of Trinidad and Tobago
Ministry of Public Administration and Artificial Intelligence

REQUEST FOR PROPOSAL NATIONAL DIGITAL READINESS ASSESSMENT AND ROADMAP FOR TRINIDAD AND TOBAGO

The Ministry of Public Administration and Artificial Intelligence (MPAAI), in alignment with the Government of the Republic of Trinidad and Tobago's digital transformation agenda, is undertaking the development of a National Digital Readiness Assessment and Roadmap. This initiative builds on the baseline established during the March 2022 assessment conducted with support from the UNDP, which benchmarked the nation's progress across five core pillars of digital readiness: people, connectivity, government, regulation, and the economy. The 2022 assessment identified notable advancements in mobile penetration and ICT infrastructure, while also highlighting key gaps, including limited rural broadband access, disparities in digital literacy, the early stage of e-Government adoption, and the absence of a comprehensive national digital identity framework.

The Ministry of Public Administration and Artificial Intelligence (MPAAI) is inviting a Consulting Firms to register and prequalify for **National Digital Readiness Assessment and Roadmap for Trinidad and Tobago**.

A. OPR Registration and Pre-Qualification

In accordance with the Act, Bidders/Firms interested in conducting business with the Ministry of Public Administration and Artificial Intelligence must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found at:
<https://oprtd.org/procurement-depository/>

Pre-Qualification Requirement

Bidders/Firms who may be interested in submitting a Bid for the **National Digital Readiness Assessment and Roadmap for Trinidad and Tobago** should note that although they may have previously prequalified, it is mandatory that they update their documents in accordance with the details provided in the Instructions to Prequalify.

B. The detailed instructions for Registration and Prequalification in English are available from **December 03, 2025** and can be accessed online via <https://eboxtenders.com/mpa>

The steps for accessing the EBox Portal are stated at item **D.** below.

C. Acknowledgement of Invitation

Please confirm your intention to participate by submitting the attached Acknowledgement Form (**Appendix 2**) to mpatenders@gov.tt within **two (2) days** of accessing this invitation.

D. Submission of Applications

Bidders/Firms interested in conducting business with the MPAAI must upload their documents on the Procurement Depository of the Office of

Procurement Regulation at: <https://oprtd.org/procurement-depository/>. Additionally, Bidders/Firms must also upload the documents on the **MPAAI's Ebox Tender Portal** as addressed at item **B** above.

The closing date for receipt of Registration and Prequalification Application is **January 08, 2026**

To upload the Prequalifications document, Suppliers must be registered on EboxTenders by following these steps:

1. Click **Create an Account**

2. Enter the requested information

3. Click **Submit**

Register your account in the following Family - **80000000 - Management and Business Professionals and Administrative Services**

Upon successful registration, Bidders/Firms will receive an email verifying their access to participate in the tender. If the verification email is not received, please check **Spam/Junk folders** for an email from info@eboxtenders.com.

For technical support with registration: Contact the **EboxTenders Help-desk** at (868) 222-2534.

For clarification, questions must be submitted to:
mpatenders@gov.tt@gov.tt

E. Selection Method

Only Bidders/Firms who have met or exceeded the Prequalification criteria shall be qualified **and eligible to submit a proposal for National Digital Readiness Assessment and Roadmap for Trinidad and Tobago stated in the Bid Package**. MPAAI intends to award a contract to one successful Bidder/Firm.

Prospective Suppliers are advised that the Invitation to Prequalify Notice will be published on the MPAAI's website at <https://mpaai.gov.tt> and

F. The Ministry of Public Administration & Artificial Intelligence reserves the right to accept or reject any submission without defraying any cost incurred by the applicant in the preparation and submission of this RFP. The Ministry reserves the right to cancel or withdraw and or amend this notice and any associated notices entirely or in part, without defraying any of the cost incurred by the proponent.

G. Late applications will not be considered under any circumstances